

LINWOOD COMMON COUNCIL
CAUCUS AGENDA
September 23, 2026
6:00 P.M.

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call Mayor Matik ____ Mrs. Albright ____ Mr. Kelly ____
 Mr. Levinson ____ Mr. Michael ____ Mr. Salerno ____
 Mr. Walcoff ____ Mr. Ford ____

- Professionals: Mr. Youngblood ____ Mr. Polistina ____ Mrs. Napoli ____

2. Approval of Minutes Without Formal Reading

3. Mayor's Report

4. Councilwoman Albright
 - A. Planning, Engineering, & Development
 1. Resolution authorizing a Change Order with CTX Infrastructure with regard to the Kirklin Avenue sinkhole repair
 2. Resolution authorizing temporary signage for MUSA

5. Councilman Kelly
 - A. Neighborhood Services

6. Councilman Levinson
 - A. Revenue & Finance
 1. Resolution authorizing a refund and cancelation of taxes of a disabled veteran for 134 Sterling Avenue
 - B. Bleachers

7. Councilman Michael
 - A. Public Safety

8. Councilman Salerno

9. Councilman Walcoff
 - A. Public Works
 1. Resolution authorizing the promotion of Michael W. Taylor to the position of Equipment Operator

10. Council President Ford
 - A. Administration
 1. Ordinances amending Chapters 90 & 266 of the City Code regarding e-bikes – final reading

11. Solicitor's Report

**LINWOOD COMMON COUNCIL
AGENDA OF REGULAR MEETING
September 23, 2026**

CALL TO ORDER

**NOTICE OF THIS MEETING HAS BEEN
PUBLISHED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

FLAG SALUTE: Councilman Adam Walcoff

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

ORDINANCES

- | | |
|-------------------|---|
| 11 OF 2026 | AN ORDINANCE AMENDING CHAPTER 90, BICYCLES, OF THE CODE OF THE CITY OF LINWOOD TO UPDATE DEFINITIONS AND REGULATIONS CONSISTENT WITH NEW JERSEY LAW AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.
<i>FIRST READING:</i> September 9, 2026
<i>PUBLICATION:</i> September 10, 2026
<i>PASSAGE:</i> September 23, 2026 |
| 12 OF 2026 | AN ORDINANCE AMENDING CHAPTER 266, VEHICLES, MOTOR-DRIVEN, ARTICLE II, OPERATION ON BICYCLE PATH, OF THE CODE OF THE CITY OF LINWOOD TO UPDATE DEFINITIONS AND REGULATIONS CONSISTENCE WITH NEW JERSEY LAW AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.
<i>FIRST READING:</i> September 9, 2026
<i>PUBLICATION:</i> September 10, 2026
<i>PASSAGE:</i> September 23, 2026 |

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- | | |
|-----------------|---|
| 162-2026 | A Resolution approving Change Order No. 1 – Final with CTX Infrastructure LLC with regard to the Kirklin Avenue Sinkhole Repair |
| 163-2026 | A Resolution authorizing the promotion of Michael W. Taylor to the position of Equipment Operator in the Linwood Department of Public Works |
| 164-2026 | A Resolution approving temporary signage for the Mainland United Soccer Association |
| 165-2026 | A Resolution authorizing the refund and cancelation of taxes of a disabled veteran for Block 138 Lot 2 located at 134 W. Sterling Avenue in the City of Linwood |

APPROVAL OF BILL LIST: \$

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

RESOLUTION No. 162, 2026

A RESOLUTION APPROVING CHANGE ORDER NO. 1 - FINAL WITH CTX INFRASTRUCTURE LLC WITH REGARD TO THE KIRKLIN AVENUE SINKHOLE REPAIR

WHEREAS, Change Order No. 1 - Final with CTX Infrastructure LLC with regard to the Kirklin Avenue Sinkhole Repair has been submitted for review and approval; and

WHEREAS, recommendations have been made to authorize the Change Order which will result in a decrease of the total contract price in the amount of \$875.00 in accordance with the attached Change Order incorporated herein and made part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that Change Order No. 1 - Final with CTX Infrastructure LLC regarding the Kirklin Avenue Sinkhole Repair be and is hereby authorized and approved;

BE IT FURTHER RESOLVED, by the Common Council of the City of Linwood that the Mayor be and is hereby authorized and directed to execute Change Order No. 1 - Final with regard to the above referenced project.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 23rd day of September, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 23rd day of September, 2026.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

CONTRACT CHANGE ORDER

CHANGE ORDER NO. 1 - Final
DATE September 16, 2026
CONTRACT NO. 67
PROJECT DESCRIPTION Kirklín Avenue Sinkhole Repair
CONTRACT DATE August 14, 2026
CONTRACTOR CTX Infrastructure LLC
REASON FOR CHANGE ORDER Supplemental Work & As-Built Quantity Adjustments

CONTRACT ITEM NO.	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENSION	
				Additions	Deletions
3	5 CY	Excavation, Test Pits	\$100.00		\$500.00
7	5 SY	Concrete Gutter, 8" Thick	\$200.00		\$1,000.00
8	10 LF	Concrete Vertical Curb	\$100.00		\$1,000.00
10	25 LF	6" x 9" Railroad Ties	\$25.00		\$625.00
12	30 SY	Topsoil, Fertilize, & Seed	\$25.00	\$750.00	
S1	1 LS	Sod Installation	\$1,500.00	\$1,500.00	
			Sub-Total	\$2,250.00	\$3,125.00
			Total		\$875.00

ACCEPTED:

[Signature] 9/15/26
CONTRACTOR DATE

ORIGINAL CONTRACT AMOUNT \$ 27,250.00

PREVIOUS CHANGE ORDERS \$ 0.00

APPROVAL RECOMMENDED:

[Signature] 9/16/26
POLISTINA & ASSOCIATES DATE

THIS CHANGE ORDER NO. 1 - FINAL \$ - 875.00

TOTAL CHANGE ORDERS
TO DATE \$ - 875.00

APPROVED:

ADJUSTED CONTRACT AMOUNT \$ 26,375.00

OWNER DATE

PERCENT CHANGE IN CONTRACT - 3.21 %

NOTE: All work under this Change Order to be done under applicable provisions of the contract. Change Order not valid unless properly authorized and approved.

RESOLUTION No. 163, 2026

A RESOLUTION AUTHORIZING THE PROMOTION OF MICHAEL W. TAYLOR TO THE
POSITION OF EQUIPMENT OPERATOR IN THE LINWOOD DEPARTMENT OF
PUBLIC WORKS

WHEREAS, the Public Works Supervisor and Public Works Committee
have recommended that Michael W. Taylor be promoted to the position of
Equipment Operator in the Linwood Department of Public Works; and

WHEREAS, the Common Council desires to approve said promotion;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City
of Linwood that Michael W. Taylor be and is hereby promoted to the
position of Equipment Operator in the Linwood Department of Public
Works effective, September 23, 2026;

BE IT FURTHER RESOLVED, that said promotion shall be at a salary
in accordance with the applicable salary provisions and step schedule
set forth in the Collective Bargaining Agreement between the City of
Linwood and the applicable bargaining unit, and the Linwood Salary
Ordinance, as amended.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood,
do hereby certify that the foregoing resolution was duly adopted at a
Regular Meeting of the City Council of Linwood, held this 23rd day of
September, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal
this 23rd day of September, 2026.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

RESOLUTION No. 164, 2026

**A RESOLUTION APPROVING TEMPORARY SIGNAGE FOR THE MAINLAND UNITED
SOCCER ASSOCIATION**

WHEREAS, the Mainland United Soccer Association has requested permission for fifteen temporary sponsorship signs measuring 3'x5' on the chain link fence at Memorial Park next to the Lower Soccer Field; and

WHEREAS, the temporary signs are requested to be installed on City property in the City of Linwood; and

WHEREAS, all temporary signage needs approval by City Council; and

WHEREAS, the Common Council is desirous of approving said request;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that permission for the placement of fifteen temporary sponsorship signs, measuring 3'x5', is hereby granted to the Mainland United Soccer Association based on the following conditions;

(1) Permitted signage period: Temporary signage may only be displayed during scheduled games.

(2) Approval process: All signage must be pre-approved in conjunction with the home game schedule submitted at the beginning of each season. Updates to signage approval are permitted as the season progresses for make-up games or added games.

(3) Removal of signs: All signs must be removed immediately following the conclusion of each game.

(4) Placement and type: The field fence may be used to hang temporary signs, provided all signs are removed after the game. Other approved signs are A-Frame signs, lawn signs and flag signs.

BE IT FURTHER RESOLVED, that the temporary signs shall be permitted for a period beginning on September 23, 2026 and ending on December 19, 2026.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 23rd day of September, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal
this 23rd day of September, 2026.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

Temporary Sign Application

*Linwood City Code Chapter 197 Parks & Recreation Areas
197-12 Signs and advertising materials*

"It shall be unlawful for any person to paste, glue, tack or otherwise post any sign, plaque or advertisement or inscription whatsoever, nor shall any person erect, or cause to be erected, any sign whatsoever on any public land or highway or roads adjacent to said park or playground or highway or roads adjacent to said park or playground area unless otherwise authorized by the City of Linwood. However, the temporary placement of signs for advertising purposes may be allowed on the left and the right outfield fences surrounding the Little League field, the fence located next to the soccer field, and the fence located next to the football field. The aforementioned signs shall be permitted only by approval from Linwood City Council in accordance with conditions and regulations as may be determined and promulgated by the Linwood City Council. "

Name of Organization Mainland United Soccer

Address Phone PO Box 155 Linwood, nj 08221 6095171438

Name of person (s) designated as "Person in Charge" of the group to be in attendance: Dan

Location Requested All Wars fence by snack bar(same place they have been for 15 years)

Date (s) Requested 9/1/26 through 9/1/27

Number of signs requested 15

Description & measurement of sign(s) 3' by 5'

RESOLUTION No. 165, 2026

A RESOLUTION AUTHORIZING THE REFUND AND CANCELATION OF TAXES OF A
DISABLED VETERAN FOR BLOCK 138 LOT 2 LOCATED AT
134 W STERLING AVENUE IN THE CITY OF LINWOOD

WHEREAS, Sean Lenahan is the owner of Block 138 Lot 2 located at
134 W Sterling Avenue in the taxing district of the City of Linwood;
and

WHEREAS, Sean Lenahan made application to the Tax Assessor, of
the City of Linwood, for property tax exemption as a permanently
disabled veteran and the Tax Assessor for the City of Linwood granted
the exemption for Sean Lenahan as of August 28 ,2026; and

WHEREAS, Sean Lenahan has paid the property taxes; and

WHEREAS, City Ordinance allows he may request the exemption be
reimbursed back to December 15,2025 which is the date the VA declared
him 100% disabled; and

WHEREAS, Sean Lenahan has submitted a request for reimbursement
of property taxes paid as of date of eligibility; and

WHEREAS, Sean Lenahan is entitled to a refund of payments made as
of date approved of December 15,2025;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City
of Linwood that the Chief Financial Officer of the City of Linwood be
and is hereby authorized, empowered and directed to execute and
deliver a draft in favor of Sean Lenahan in the amount of \$13,615.35
which is the amount of taxes to be refunded to said property owner.

BE IT FURTHER RESOLVED, by the Common Council of the City of
Linwood that the Tax Collector is hereby authorized, empowered and
directed to cancel 2026 1st thru 4th quarter taxes along with 2027 1st
and 2nd quarter taxes for the property known as Block 138 Lot 2
assessed in the name of Sean Lenahan.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood,
do hereby certify that the foregoing resolution was duly adopted at a
Regular Meeting of the City Council of Linwood, held this 23rd day of
September, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal
this 23rd day of September, 2026.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

City of Linwood Assessment Department

400 Poplar Ave

Linwood, NJ 08221

609-926-7973, dhesley@linwoodcity.org



September 8, 2026

SEAN D LENAHAHAN
134 STERLING AVE
LINWOOD, NJ 08221

Dear Property Owner:

The application you submitted for a totally disabled veteran exemption has been approved. I have informed the Tax Collector and the Municipal Clerk and have asked they prepare a resolution to refund taxes back to the date of the filing (08/28/2026).

The exemption begins at the time of filing. However, you may be eligible for a further refund back to the date of the VA determination (12/15/2025). The City of Linwood has an ordinance stating the governing body may refund taxes (for disabled veterans and surviving spouses) after a formal written request has been made for a refund up to a maximum 24-month period depending on eligibility date.

I have sent a copy of your letter request to the municipal clerk to share with the Mayor and Council of the City of Linwood.

Property located at:
134 STERLING AVE

BLOCK - 138 LOT - 2

If you have any questions regarding the refund, you may contact the Tax Collector, Silvia Washington at swashington@linwoodcity.org.

Thank you for your service!

Respectfully,

Diane R. Hesley, CTA, City of Linwood Assessment Department

cc: L Napoli, Municipal Clerk
S Washington, Tax Collector

